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SUBJECT  
18 JAN 1979

MEMORANDUM FOR: Deputy Director for Administration

FROM: Robert W. Gambino  
Director of Security

SUBJECT: Office of Security Significant Activities  
Week of 11 January 1979 (U)

REFERENCE: DDA Administrative Instruction No. 74-5

1. This memorandum is for information only. (U)
2. The activities of the Office of Security during the week of 11 - 17 January 1979 were highlighted by the following items:
  - a. During this period the Office of Security had one man assigned full time to defector support. (C)
  - b. On 15 and 16 January representatives of the Office met with various component registries to review procedures concerning records segregation and protection. (U)
  - c. During this period, a Fire Protection Specialist from the Office met with the Coordinator for the Handicapped, Office of Personnel, to discuss safety aspects of the working environment for our handicapped employees. (U)

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d. On 15 January representatives of the Office commenced teaching the one-week Basic Safety and Health Course [REDACTED]

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[REDACTED] Twenty-four students are enrolled, including seven from the Naval Support Unit, U. S. Department of State; four from the Office of Communications; nine from the Office of Security; two from the DDS&T; and one each from the Office of Data Processing and the DDO. (C)

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~~Robert W. Gambino~~

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18 January 1979

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17 JAN 1979

MEMORANDUM FOR: Deputy Director of Security (P&M)

25X1A FROM:

[REDACTED]  
Director of Security

SUBJECT: Entries for the DD/A Log (U)  
11 - 17 January 1979

2. 1. On 15 and 16 January, representatives of the Office met with various component registries to review procedures concerning records segregation and protection. These meetings were conducted in accordance with the DDCI memorandum of September 1978. (U)

2. Two representatives from the Office spent a significant amount of time during this period consulting with the Logistics Services Division and the Information Systems Analysis Staff on plans and methods for the post-moratorium disposal of Agency records. (U)

3. On 12 and 17 January, the Office of Security rendered support to facilitate the visits of three separate groups to the Headquarters Building. On 12 January, 36 members of the Orientation Program for Foreign Service Officers and the Second Junior Officer training class, Department of State, visited Headquarters for an all-day classified briefing on the Agency. On 17 January, 85 students and faculty of the Foreign Affairs Interdepartmental Seminar and 19 students and 1 staff member from Hope College visited Headquarters for unclassified briefings. (U)

4. On 15 January, two Industrial Security Audit Teams departed the Headquarters area to conduct facility security audits at eight contractor facilities in Arizona, New Mexico, and California. (U)

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6. On 15 January, representatives of the Office attended a meeting requested by the Assistant Director for Operations, Office of Security, Department of State, to discuss the security problems associated with the phase-

25X1C

7. On 15 January, representatives of the Office commenced teaching the one-week Basic Safety and Health Course [REDACTED] Twenty-four students are enrolled, including seven from the Naval Support Unit, U. S. Department of State; four from the Office of Communications; nine from the Office of Security; two from the DD/S&T; and one each from the Office of Data Processing and the DD/O. (C)

8. During this period, a Fire Protection Specialist from the Office met with the Coordinator for the Handicapped, Office of Personnel, to discuss ~~the~~ safety aspects of the ~~employment situation for the handicapped~~ <sup>working environment</sup> <sup>our</sup> <sup>employees.</sup> (U)

9. On 17 January, a representative of the Office delivered a three-hour presentation on the audio threat and countermeasures techniques to the students enrolled in the Office of Technical Service's Audio Management Course. (U)

10. On 15 January, three representatives of the Office departed [REDACTED] for the conduct of audio countermeasures inspections and alarm installations. (C)

11. On 15 January, two representatives of the Office departed for the Near East to conduct several audio countermeasures inspections. (C)

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25X1A 12. On 15 January, a representative of the Office of Security attended a meeting with the Special Assistant to the DCI to discuss the [REDACTED] Antenna report. As an outcome of this meeting, Technical Security Division has accepted additional tasking to clarify possible uses for 25X1A the [REDACTED] Antenna system. (S)

25X1A [REDACTED]

25X1A [REDACTED]

PROJECTIONS:

1. On 18 January, senior representatives from NFAC are scheduled to appear before the House International Relations Committee Subcommittee on European and Near East Affairs. Office of Security support has been requested. (U)

25X1A 2. During the coming week, representatives of the Office will debrief the Chief of Station, [REDACTED] and the Chief of Base, [REDACTED] on security items of mutual interest. (C) 25X1A

[REDACTED]

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